

East Cross Church - Early Childhood Center's
School Year Session
August 19, 2024 – May 14, 2025

PARENT DAY OUT Classes
Request for Enrollment Form

- Classes are available for children 16 mos. – 23 mos. of age by Sept 1st;
Note: Children who are 3 and 4 years of age by September 1st will be enrolled into Preschool classes!
- Classes meet 9:30 AM – 3:00 PM, **BOTH** Mondays & Wednesdays;
- **Rate = \$180 / month** (the months of August & May are often prorated)
- Submission of our *Non-Refundable Enrollment Fee* is **\$40** for a family's first child, and **\$25** for each additional child from the same family. These are **due at the time this form is submitted** which **reserves** your child a place in their age-appropriate classroom! **We cannot / will not consider any child enrolled until the form(s) and fee(s) are received in our ECC office!**
- Classes offered,
 - **Toddler Class** (16 mos. through approx 23 mos. of age) with 2 adult teachers;
 - **Two-Year Old Class** (2 years old BY September 1st) with 2 adult teachers;
 - **Older Twos/Young 3's Class** (For children who are 2 years old in August but will turn 3 yrs old between Sept 1st - Dec 31st) with 2 adult teachers.
- These are not just "daycare" classes, the children are introduced to "Weekly Learning Themes" such as: Apples, Pets, Farm Animals, Colors, Holidays, My Body, Penguins, etc. via a variety learning activities - songs, crafting, games, story books, etc.
- Once these classes are full, we do maintain "Waiting Lists" for each class throughout the year and *if* a spot becomes available, contact is then made with those families and their child's enrollment will go forward at that time. We cannot guarantee in placement of all requested children – first submission of this form, first placement.
- Our program *typically* follows the Bartlesville public school calendar.
- Our "Enrollment Agreement," which is a more detailed form, will be provided at a later date.
- "Daily Items Needed" list will be provided closer to the start date.

Child's First and Last Name: _____

Date of Birth: _____

Child's gender: MALE or FEMALE

* **We require submission of a Current Immunization Record for every child prior to their first day of attendance** per our OKDHS licensing regulations,. Also, when your child receives any additional immunizations, we are also to be provided with this updated record for our files at that time!

* **Please note:** *We are limited in our ability to serve children with serious learning disabilities. Therefore, it is vital that we be informed in advance these special needs. We here at East Cross Early Childhood Center will consider the acceptance of children with special needs on a case-by-case basis. Our staffing resources are very limited which limits our ability to meet the needs of some children.*

Parent's Names: _____

Address: _____ **City (if other than Bartlesville):** _____

Landline Phone Number: _____ **ALL Cell Number(s):** _____

List ALL Email address(es) to communicate with: _____

Is there any additional information you want to share with us? _____

For Office Use: Enrollment Fee Paid? **Yes** **Not Yet**

Amount Paid by Cash: \$ _____

Check Payment: \$ _____, Check # _____

Electronic Payment \$ _____

Date rec'd in ECC office: _____